



Sherwood Pre-School
Community. Learning. Progress.

FEES POLICY

Fees

Fees for each half term are payable in the second week of the half term unless by prior arrangement. Weekly payment of fees (by arrangement only) is to be made in advance and must be made by the Friday of the previous week.

Please pay by cash, childcare vouchers, tax free childcare or bank transfer.

Should you wish to remove your child from the group, or reduce their number of sessions, a half term's notice is required otherwise a half term's fees will be charged in lieu of notice.

Fees are payable in advance and are still due if a child is absent either from illness or being on holiday. Sessions that fall on training days or bank holidays during term time have to be paid for.

Fees will be charged at the current rate as shown in the prospectus. The Trustees set these annually

Funding.

All children are funded from the term after their third birthday for up to five 3 hour sessions per week. This is for 38 weeks of the year divided up into 3 terms of variable lengths. Worked as closely as possible to the school. If you wish your child to do more sessions these will need to be paid for. Children may take fewer sessions if you wish. If you wish to build up the sessions your child is taking you must let us know as soon you know and we will endeavour to accommodate him/her.

Non-payment of fees: -

Non-payment of fees will result in the suspension of your child's place until all outstanding fees receive fees have been paid in full. Please note that if we do not receive fees we will pass this matter on to the Trustees to deal with. This could result in a claim being made through the small claims court.

Current Fees:

7.45 -9.00am	Breakfast club	£ 5.70	To include cereal and toast
9.00 -12 noon	Morning session	£15.60	To include a drink and snack.
12.30- 3.30 pm	Afternoon session	£15.60	To include a drink and snack.
12-12.30pm	Lunch session	£3.90	Packed lunch. Friday's only school dinner - £1.50 extra
3.30 - 4.30pm	After school club	£7.80	To include a fruit snack and drink.
3.30 – 5.00pm	After school club	£10.80	To include a fruit snack and drink.
3.30 – 6.15pm	After school club	£16.50	To include a fruit snack and drink. Include a light tea served after 5.00 pm.

Reviewed May 2023